

- Firstly, Ensure the floor, Saw and surrounding areas are clean before starting work
- Never use a machine without being trained on it, if you see anyone using a machine untrained or in the wrong manner report it to management immediately
- If there are any safety issues [including misuse, dangerous use of this machine] report it!
- If at any point you feel unsafe or unsure to operate this machine inform your managers where you can be put on a refresher schedule to understand this machine to prevent any injury.
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- If at any point you feel unsafe or unsure to operate this machine inform your managers where you can be put on a refresher schedule to understand this machine to prevent any injury.
- **Never** put your hands or limbs in front of near an operating machine to ensure there is no loss of limbs

Cross Cut Saw Training / Refreshing Manual

- Check the saw returns
- Check the Saw runs free
- Hold the timber against wooden fence tight
- **HANDS MUST BE KEPT CLEAR OF THE BLADE WHILST CUTTING**
- Follow demonstration by trainer
- When cutting large pieces use **both** hands
- If the saw jams hit the **STOP** button immediately

For your own safety you must **not** wear gloves or lose clothing on this machine as this has a high risk of getting caught, dragging limbs into the machine.

CNC

- Never step in-front of the machine whilst operating
- Never start a program or close the door whilst someone is behind the machine

Hand & Air Tools

- Only to be used once trained

Tenor

- Keep hands clear while operating machinery
- Do not operate until you have been trained

Beam Saw

- Only use once trained

Moulder

- Never put your hands near the cutter while the machine is running
- Always use the guard supplied to prevent your hands getting too close to the cutter

Multi-Rip

- Keep stacks of wood even
- **DO NOT** place hands in the front or back of the machine whilst running
- Door will not open if the machine is running
- Check Emergency Stop button works, if there is any issue with this button **DO NOT** use the machine and report the error immediately to management

Presses (Hot & Cold)

- Always plan your lift before loading presses
- Keep hands and limbs clear of the presses when closing to ensure you don't get stuck causing a loss of limbs
- When lifting doors follow the manual handling rules and training

Glue Roller

- Keep hands clear of the machine when it is running
- Always plan your route before lifting doors

Edge Bander

- **DO NOT** operate until you have been trained

Spindle

- Always place supplied guards in front of the machine before operating
- **DO NOT** change cutters or operate the machines until you have been trained to do so