

MANUAL HANDLING OF LOADS RISK ASSESSMENT (MH003)

Note: This checklist will remind you of the main points to think about while you: Consider the risk of injury from manual handling operations, identify steps that can remove or reduce risk, Decide your priorities for action.

<p>SUMMARY OF ASSESSMENT</p> <p>Operations covered by this assessment: Loading / Unloading presses</p> <p>Location: Production</p> <p>Personnel involved: Two persons</p> <p>Date of Assessment: 17th July 2020</p>	<p>Overall priority for remedial action: Nil/ Low/ Med/High</p> <p>Remedial action to be taken: See Section D</p> <p>Date by which action is to be taken: 17th November 2020</p> <p>Date of re-assessment: 17th November 2020</p> <p>Assessor's name: Calogero Gattuso</p> <p>Signature: <i>Calogero Gattuso</i></p>
SECTION A – Preliminary	
Q1 Do the operations involve a significant risk of injury	Yes No
Q2 Can the operations be avoided/mechanised/automated at reasonable cost? If 'No' discuss with the Management If 'Yes' proceed and then check that the result is satisfactory	Yes No
SECTION B - More detailed assessment overleaf	
SECTION C – Overall assessment of risk:	Insignificant
	Low Med High
Q3 What is your overall assessment of the risk of injury? If not 'Insignificant' go straight to Section D If 'Insignificant' the assessment need go no further	
SECTION D – Remedial action:	
Q4 Remedial steps to be taken, in order of priority. None identified at this time.	
AND FINALLY:	
<p>Complete the SUMMARY above. Decide your priorities for action.</p> <p>TAKE ACTION ... AND CHECK THAT IT HAS THE DESIRED EFFECT</p>	

SECTION B – More detailed assessment, where necessary:					
Questions to consider: (If the answer to a question is 'Yes' place a tick against it and then consider the level of risk)	Level of risk: (Tick as appropriate)				Possible remedial action: (Make rough notes in this column in preparation for completing Section D)
In red is hazards to consider	Yes	Low	Med	High	
The tasks Do they involve: Holding loads away from trunk? Twisting? Stooping?	√		√		Bend knees keep load close to the body as much as possible. This task is always a two-person lift.
Carrying? Reaching the load at ground level? Lifting the load at ground level?	√		√		
Reaching upwards? Large vertical movement? Bending sideways? Handling while seating? Long carrying distances? Strenuous pushing or pulling?	√		√		
Unpredictable movement of loads? Insufficient rest or recovery? A work-rate imposed by a process/repetition?	√		√		Any pushing or pulling is minimal but done by a two-person lift. Some repetition, take reasonable time to complete the task.
The loads Are they: Bulky/ Unwieldy? Difficult to grip? Hot to touch? Cold to touch? Heavy? Light? Sharp/Abrasive?	√		√		Two person lift at all times. Wear gloves with suitable grip at all times. Wear gloves at all times. Two person lift at all times. Gloves to be worn as when handling product some sharp edges are exposed.
Unstable/unpredictable? Eccentric shape?	√		√		

<p>The working environment Are there: Hot environments? Cold environments? Humid environments? Strong air movements? Dusty conditions? Noisy environment? Vibration exposure? Constraints on posture? Obstructions? Need to negotiate steps? Flooring - Slopes? Uneven/Slippery surfaces Poor lighting conditions?</p>	✓ ✓ ✓	✓ ✓	✓ ✓	✓ ✓	Keep hydrated during the working day. Keep hydrated during the working day. Wear hearing protection as appropriate.
<p>Individual capability Does the task require: Require unusual capability? Hazard to those with health problems? Hazard to those who are pregnant? Hazard to those persons either young or older persons? Call for special information/training?</p>	✓ ✓ ✓ ✓	✓ ✓	✓ ✓	✓ ✓	Need to be physically fit as work can be strenuous at times also allow for recovery time No persons that are likely to be pregnant undertake this task. Care to be taken for persons that fall into this category. All persons are trained in manual handling techniques upon induction and at regular intervals (Yearly basis)
<p>Other factors Is movement or posture hindered by clothing or personal protective equipment?</p>	✓	✓			Make sure that any clothing is removed or repositioned so that the lifting technique is not restricted.
<p>When you have completed Section, B go to Section C</p> <p>Deciding the level of risk will inevitably call for judgement.</p>					